

Association of Local Government Employees (ALGEU)

Constitution and Bylaws

Constitution

The name of the association is the Association of Local Government Employees Union (ALGEU).

The purpose of the Association is:

- a) To provide excellent member representation;*
- b) To negotiate competitive terms and the conditions of employment for our members;*
- c) To unite members and encourage improved employee/employer relationships;*
- d) To work within established committees encouraging a forum to relay new ideas, suggestions, and recommendations to the employer;*
- e) To provide a democratic and safe environment for members to express their views and concerns in the context of Association meetings without threat of it affecting your position within the Association; and*
- f) To organize various social events throughout the year for the benefit, enjoyment and participation of all members.*

Bylaws

Part 1 – Interpretation

1. In these bylaws, unless the context otherwise requires:

“Directors” means the directors of the Association for the time being;

“Society Act” means the Society Act of British Columbia from time to time in force and all amendments to it;

“Registered address” of a member means the member’s address as recorded in the register of members.

The definitions in the Society Act on the date these bylaws become effective apply to these bylaws.

2. Words importing the singular include the plural and vice versa, and words importing a male person include a female person and vice versa.

Part 2 – Membership

3. A member of the Association is an employee in the bargaining unit and a member in good standing, meaning:
 - a) Employee within the categories including full-time, part-time, seasonal, term, relief and student employee;
 - b) He/she has paid their membership dues and fees, and
 - c) Upholds the constitution and complies with these bylaws.
4. Dues and fees will be determined at the Annual General Meeting of the Association.
5. Members who do not uphold the constitution and comply with these bylaws may be fined.

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6. A member may be expelled by a special resolution of the members passed at a general meeting. The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion. The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.
7. Members are required to attend a minimum of two (2) meetings per year, which may be either a General Meeting or the Annual General Meeting, except where special permission is given by the Executive. Failure to attend the required number of meetings will result in the levy of a fine in the amount of fifty dollars (\$50.00) to be charged on the first pay within the month of January as applicable. This fine is authorized by each member as a condition of their membership.

Part 3 – Meetings of Members

8. General meetings of the Association must be in accordance with the Society Act, as determined by the Directors.
9. Every general meeting, other than an Annual General Meeting, is an extraordinary general meeting.
10. Extraordinary general meetings may be called by the Directors, or by request of at least 10% of members in good standing.
11. Notice of a general meeting shall specify the date, time, place and general nature of the meeting.
12. The procedures at the general meetings will be determined by the Directors.

Part 4 – Proceedings at Annual General Meetings

13. The following business will be conducted:
 - a) Financial Statement Report;
 - b) Director's Report;
 - c) Vote on any resolutions submitted thirty (30) days in advance;
 - d) Election of Directors;
 - e) Membership Feedback
14. A quorum of 10% of members in good standing must be present to conduct the above business, or the meeting is suspended, adjourned, or terminated.
15. The President, or designate, will act as Chair of the Annual General Meeting.
16. A resolution proposed at a meeting must be seconded.
17. Voting is by show of hands, except the election of Directors must be by secret ballot. A member in good standing present at a meeting is entitled to one vote.
18. In the case of a tie vote, the Chair does not have a second or casting vote, in addition to the vote to which he or she may be entitled as a member, and the proposed resolution does not pass.

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Part 5 – Directors and Officers

19. The Directors will act in the best interests of the Association and make decisions that are not inconsistent with these bylaws.
20. A decision made by the Directors does not invalidate a prior act of the Directors that would have been valid if that decision had not been made.
21. The number of Directors must be 7 or a greater number determined from time to time at a general meeting.
 - a) The President will be elected for a term of two (2) years. A member must have previously served as a Director to be eligible for nomination as President.
 - b) The Past President will be the outgoing President and will remain as a Director for a term of one (1) year
 - c) The Vice President, Treasurer and Secretary will be elected for a term of two (2) years.
 - d) The Shop Stewards will be elected for a term of two (2) years.
22. The Directors must retire from office at each Annual General Meeting when their successors are elected, except for the President.
23. Separate elections must be held for each office to be filled.
24. An election may be by acclamation; otherwise it must be by secret ballot.
25. If a successor is not elected, the person previously elected or appointed continues to hold office.
26. The Directors may appoint a member as a Director to fill a vacancy until the next Annual General Meeting.
27. Members may, by special resolution, remove a Director, before the expiration of his or her term of office, and may elect a successor to complete the term of office.
28. A Director must not be remunerated for being or acting as a Director, but a Director must be reimbursed for all expenses necessarily and reasonably incurred while engaged in the affairs of the Association.

Part 6 – Proceedings of Directors

29. Directors shall schedule meetings and conduct business as they see fit.
30. A quorum will be a majority of the Directors in office, attending the meeting in person or via teleconference.
31. Directors may form or appoint committees required to conduct the affairs of the Association.
32. A resolution proposed at a meeting of Directors must be seconded.
33. A resolution in writing, signed by all the Directors and placed with the minutes of the Directors, is as valid and effective as if regularly passed at a meeting of Directors.

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Part 7 – Duties of Officers

34. The President, or designate, will act as Chair of meetings and will supervise the other Directors in the execution of their duties.
35. The Past President will assist in coaching and mentoring the newly elected President.
36. The Vice President will carry out the duties of the President during the President's absence.
37. The Treasurer will keep the financial records necessary to comply with the Society Act, and render financial reports to the Directors, members and others when required.
38. The Secretary will handle meeting notices to be posted annually, except for, take meeting minutes, and keep custody of all records, documents, and the common seal of the Association. The Secretary will also maintain the register of members.
39. Shop Stewards will act as representatives of the Association within their job locations, sit as active Directors as a part of the executive and carryout assigned duties of the Association as required.
40. The President, Vice President, Treasurer or any appointed member of the Executive may be authorized as an appointed signatory on financial and banking transactions on behalf of the Association.

Part 8 – Seal

41. The Directors may provide a common seal for the Association and may destroy the seal and substitute a new seal in its place.
42. The common seal must be affixed only when authorized by a resolution of the Directors and then only in the presence of the persons specified in the resolution, or if no persons are specified, in the presence of the President and Vice President or President and Treasurer.

Part 9 – Borrowing

43. In order to conduct the affairs of the Association the Directors may, by special resolution, on behalf of and in the name of the Association, raise or secure the payment or repayment of money.
44. The members may, by special resolution, restrict the borrowing powers of the Directors, but a restriction imposed expires at the next annual general meeting.

Part 10 – Financial Statements

45. The Treasurer, or designate, must present a copy of its financial statements to members at the Annual General Meeting. The financial statements must be prepared and signed by the Association's auditor.

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Part 11 – Notices to Members

46. Notices of general meetings must be emailed to all members on the register of members, or alternately mailed if a member has identified this as their preferred alternative and has provided their mailing address. Members must ensure that the Association has a complete and current record of their email or mailing address at all times by providing any update to the secretary.

Part 12 – Bylaws

47. Each member will have access to the constitution and bylaws.
48. The constitution and bylaws must not be altered or added to except by special resolution.

Last Updated: February 17, 2025